END OF THE DAY DISMISSAL

Dismissing the entire school is a job we take very seriously and we want to make sure South Fork Elementary is safe for all students and staff members. This is not always an easy task and we need your help!!

IF YOUR CHILD HAS A DISMISSAL CHANGE WRITING A NOTE IS THE BEST FORM OF COMMUNICATION. THE TEACHER WILL THEN GIVE THE NOTE TO OFFICE AND WE WILL MAKE THE CHANGES. HOWEVER WE UNDERSTAND SITUATIONS HAPPEN. IF YOU NEED TO MAKE A CHANGE DURING THE DAY CALL THE OFFICE BEFORE 2:00. CHANGES, AFTER 2:00 WILL NOT BE GUARANTEED AND DO NOT LEAVE A DISMISSAL CHANGE ON THE OFFICE VOICEMAIL.

Car Riders
- Parents do not arrive before 2:40 this way you are not blocking the road or other cars.
- NO CELLPHONE USAGE IN THE PICK UP LINE, THIS IS NOT SAFE!!
- Place car in park
- Adults stay in your car, if a child needs help one of our staff members will assist them.
- Do not enter/exit through the alley.
- EVERYONE MUST HAVE CAR TAG HANGING FROM MIRROR (if you do not have a tag you must go into office and sign out your child.
- Students must enter the car on the passenger side. If they need help a staff member will help. STUDENTS SHOULD NOT BE IN THE ROAD ENTERING ON DRIVER SIDE.

Bus Riders
- Students will load the bus on the east side of the building.
  Do not try and take your child from the bus line. All parents must go to the office.
- Do not pass the bus when the stop arm is out. This is illegal and unsafe for everyone.

Walkers
- After the car line is finished we will dismiss the walkers.
  Thank you and we appreciate your cooperation:)